

Charter  
Army Education Advisory Committee

1. Committee's Official Designation: The committee will be known as the Army Education Advisory Committee ("the Committee").
2. Authority: The Secretary of Defense, in accordance with the Federal Advisory Committee Act (FACA) of 1972 (5 U.S.C., Appendix, as amended) and 41 C.F.R. § 102-3.50(d), established this discretionary Committee.
3. Objectives and Scope of Activities: The Committee will provide the Secretary of Defense and the Deputy Secretary of Defense, through the Secretary of the Army and the Chief of Staff of the U.S. Army, independent advice and recommendations on matters relating to U.S. Army educational matters, as set out in paragraph four below.
4. Description of Duties: The Committee will focus on matters pertaining to the educational, doctrinal, and research policies and activities of the U.S. Army's educational programs, to include the U.S. Army's joint professional military education programs. The Committee will assess and provide independent advice and recommendations across the spectrum of educational policies, school curricula, educational philosophy and objectives, program effectiveness, facilities, staff and faculty, instructional methods, and other aspects of the organization and management of these programs. In addition, the Committee will provide independent advice and recommendations on matters pertaining to the Army Historical Program and the role and mission of the U.S. Army Center of Military History, particularly as they pertain to the study and use of military history in Army schools.
5. Agency or Official to Whom the Committee Reports: The Committee will report to the Secretary of Defense and the Deputy Secretary of Defense, through the Secretary of the Army and the Chief of Staff of the U.S. Army. The Secretary of the Army, pursuant to Department of Defense (DoD) policy, may act upon the Committee's advice and recommendations.
6. Support: The DoD, through the Department of the Army and the United States Army Training and Doctrine Command (TRADOC), will provide the necessary support for the Committee and will ensure compliance with the requirements of the FACA, the Government in the Sunshine Act of 1976 (5 U.S.C. § 552b, as amended) ("the Sunshine Act"), governing Federal statutes and regulations, and established DoD policies and procedures.
7. Estimated Annual Operating Costs and Staff Years: The estimated annual operating cost, to include travel, meetings, and contract support, is approximately \$330,000.00. The estimated personnel cost to the DoD is 2.00 full-time equivalents.
8. Designated Federal Officer: The Committee's Designated Federal Officer (DFO), pursuant to DoD policy, shall be a full-time or permanent part-time DoD officer or employee, designated in accordance with established DoD policies and procedures.

The Committee's DFO is required to be in attendance at all Committee and subcommittee meetings for the entire duration of each and every meeting. However, in the absence of the Committee's DFO, a properly approved Alternate DFO, duly designated to the Committee

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according to DoD policies and procedures, will attend the entire duration of all the Committee or subcommittee meetings.

The DFO, or Alternate DFO, will call all of the Committee and its subcommittees meetings; prepare and approve all meeting agendas; and adjourn any meeting when the DFO, or the Alternate DFO, determines adjournment to be in the public interest or required by governing regulations or DoD policies and procedures.

9. Estimated Number and Frequency of Meetings: The Committee will meet at the call of the Committee's DFO, in consultation with the Secretary of the Army and the Committee's Chair. The estimated number of Committee meetings is two per year.
10. Duration: The need for this Committee is on a continuing basis; however, it is subject to renewal every two years.
11. Termination: The Committee will terminate upon completion of its mission or two years from the date this charter is filed, whichever is sooner, unless the Secretary of Defense renews its charter.
12. Membership and Designation: The Committee will be composed of no more than 15 members. The membership will include the following:
  - a. not more than 13 individuals who are eminent authorities in the fields of defense, management, leadership, and academia, including those who are deemed to be historical scholars;
  - b. the Chief Historian of the Army, U.S. Army, Center of Military History; and
  - c. the Assistant Deputy Chief of Staff, G-3/5/7 for U.S. Army Training and Doctrine Command, who will serve as a non-voting member of the Committee.

The appointment of Committee members will be authorized by the Secretary of Defense or the Deputy Secretary of Defense, and administratively certified by the Secretary of the Army, for a term of service of one-to-four years, with annual renewals, in accordance with DoD policies and procedures. Members of the Committee who are not full-time or permanent part-time Federal officers or employees will be appointed as experts or consultants pursuant to 5 U.S.C. § 3109 to serve as special government employee (SGE) members. Committee members who are full-time or permanent part-time Federal officers or employees will be appointed pursuant to 41 C.F.R. § 101-3.130(a) to serve as regular government employee (RGE) members. No member, unless authorized by the Secretary of Defense or the Deputy Secretary of Defense, may serve more than two consecutive terms of service on the Committee, including its subcommittees, or serve on more than two DoD federal advisory committees at one time.

Consistent with authority delegated to DoD Sponsors, the Secretary of the Army will appoint the Committee's Chair and Vice Chair from among the membership previously approved according to DoD policies and procedures and in doing so, will determine the term of service

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for the Committee's Chair and Vice Chair, which will not exceed the member's approved term of service.

Each Committee member is appointed to provide advice on the basis of his or her best judgment on behalf of the Government without representing any particular point of view and in a manner that is free from conflict of interest.

Except for reimbursement of official Committee-related travel and per diem, Committee members serve without compensation.

13. Subcommittees: The DoD, as necessary and consistent with the Committee's mission and DoD policies and procedures, may establish subcommittees, task forces, or working groups to support the Committee. Establishment of subcommittees will be based upon a written determination, to include terms of reference, by the Secretary of Defense, the Deputy Secretary of Defense, or the Secretary of the Army, as the DoD Sponsor.

Such subcommittees will not work independently of the Committee and will report all their recommendations and advice solely to the Committee for full deliberation and discussion. Subcommittees, task forces, or working groups have no authority to make decisions and recommendations, orally or in writing, on behalf of the Committee. No subcommittee or any of its members can provide updates or reports, orally or in writing, directly to the DoD or any Federal officers or employees. If a majority of Committee members are appointed to a particular subcommittee, then that subcommittee may be required to operate pursuant to the same notice and openness requirements of the FACA which govern the Committee's operations.

Pursuant to Secretary of Defense policy, the Secretary of the Army is authorized to administratively certify the appointment of subcommittee members if the Secretary of Defense or the Deputy Secretary of Defense has previously authorized the individual's appointment to the Committee or another DoD advisory committee. If this prior authorization has not occurred, then the individual's subcommittee appointment must first be authorized by the Secretary of Defense or the Deputy Secretary of Defense and subsequently administratively certified by the Secretary of the Army.

Subcommittee members will be appointed for a term of service of one-to-four years, subject to annual renewals, according to DoD policies and procedures; however, no member will serve more than two consecutive terms of service on the subcommittee. Subcommittee members, if not full-time or permanent part-time Federal officers or employees, will be appointed as experts or consultants pursuant to 5 U.S.C. § 3109 to serve as SGE members. Subcommittee members who are full-time or permanent part-time Federal officers or employees will be appointed pursuant to 41 C.F.R. § 101-3.130(a) to serve as RGE members.

Consistent with authority delegated to DoD Sponsors, the Secretary of the Army will appoint the Chair and Vice Chair of any appropriately approved subcommittee from among the subcommittee membership previously authorized by the Secretary of Defense or Deputy Secretary of Defense and in doing so, will determine the term of service for the

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subcommittee's Chair and Vice Chair, which will not exceed the member's approved term of service.

Each subcommittee member is appointed to provide advice on the basis of his or her best judgment on behalf of the Government without representing any particular point of view and in a manner that is free from conflict of interest.

The Committee maintains four permanent subcommittees as described immediately below.

- a. The United States Army War College Board of Visitors subcommittee will be composed of no more than 12 members who are eminent authorities in the fields of defense, management, leadership, and academia. The subcommittee's primary focus is the United States Army War College and retaining its accreditation as a college. The subcommittee provides recommendations and advice to the Committee, for thorough discussion and deliberation, on matters related to the United States Army War College's mission, specifically academic policies, staff and faculty development, student success indicators, curricula, educational methodology and objectives, program effectiveness, instructional methods, research and academic administration. The estimated number of meetings is 2 per year.
- b. The Command and General Staff College Board of Visitors subcommittee will be composed of no more than 12 members who are eminent authorities in the fields of defense, management, leadership, and academia. The subcommittee's primary focus is the Command and General Staff College and retaining its accreditation as a college. The subcommittee provides recommendations and advice to the Committee, for thorough discussion and deliberation, on matters related to the Command and General Staff College's mission, specifically academic policies, staff and faculty development, student success indicators, curricula, educational methodology and objectives, program effectiveness, instructional methods, research and academic administration. The estimated number of meetings is 1 per year.
- c. The Defense Language Institute Foreign Language Center Board of Visitors will be composed of no more than 12 members who are eminent authorities in the fields of defense, management, leadership, and academia. The subcommittee's primary focus is the Defense Language Institute Foreign Language Center and retaining its accreditation as a college. The subcommittee provides recommendations and advice to the Committee, for thorough discussion and deliberation, on matters related to the Defense Language Institute Foreign Language Center's mission, specifically academic policies, staff and faculty development, student success indicators, curricula, educational methodology and objectives, program effectiveness, instructional methods, research and academic administration. The estimated number of meetings is 2 per year.
- d. The Department of the Army Historical Advisory Subcommittee will be composed of no more than 12 members, to include six members from academia who are deemed to be historical scholars and the following six ex-officio members:

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1. Dean of the Academic Board, U.S. Military Academy
2. Deputy Commanding General, U.S. Army Training and Doctrine Command
3. Deputy Commandant, U.S. Army War College
4. Deputy Commandant, U.S. Army Command and General Staff College
5. Deputy Administrative Assistant to the Secretary of the Army
6. Chief Historian of the Army, U.S. Army, Center of Military History

The Department of the Army Historical Advisory Subcommittee will focus primarily on (1) conformity of the Army's historical work and methods with professional standards, (2) ways to increase cooperation between the historical and military professions in advancing the purpose of the Army Historical Program, (3) approval of the annual Army Historical Program report, and (4) the furtherance of the mission of the U.S. Army Center of Military History to promote the study and use of military history in both civilian and military schools. The estimated number of meetings is 1 per year.

With the exception of reimbursement for travel and per diem as it pertains to official travel related to the Committee or its subcommittees, subcommittee members will serve without compensation.

All subcommittees operate under the provisions of FACA, the Sunshine Act, governing Federal statutes and regulations, and established DoD policies and procedures.

14. Recordkeeping: The records of the Committee and its subcommittees will be managed in accordance with General Record Schedule 6.2, Federal Advisory Committee Records, or other approved agency records disposition schedule, and the appropriate DoD policies and procedures. These records will be available for public inspection and copying, subject to the Freedom of Information Act of 1966 (5 U.S.C. § 552, as amended).
15. Filing Date: July 23, 2016